Contingency Plan list

Ability - I need to have a practical on InDesign as I have not use it before. I feel confident on using photoshop.

Backing up (Protecting data) – I need to make sure that I back up all the images to my hard drive and alternative just in case I lose my hard drive.

Covid-19 – We could go into another lockdown so I will need to look at different software and equipment.

Equipment – I will need to check all the equipment before I leave the college to make sure that everything works.

Finance – With all the different costs I will be financing everything myself

Health and Safety – I will need to do a risk assessment of the locations that I would possibly be using making sure that they are safe to use.

Locations- I am still waiting to hear about the professional kitchen but as a backup location I will be filming at home.

Pictures- I will need to reshoot if the images are blurry.

Printing of my magazine – It might not arrive on time so I would need to choose a printer that is local so that I can go and collect it.

Software – The software might crash so I will need to make sure that I save my work often.

Time- I need to set a schedule and stick to it and be on time. I will need to be on top of everything .

Transport – I need to make sure that I organise transport or I will need to use public transport.

Working with a third party - If I use the professional kitchen I will need to find out what times I can use the kitchen.